

**Village of Lovington
Regular Board Meeting
POSTPONED DUE TO WEATHER
From January 6, 2014 to January 13, 2014**

Call to order: President Jim Minor called the meeting to order at 7:00 p.m.

Pledge of Allegiance: President Minor led the Pledge of Allegiance.

Roll Call found the following trustees to be present: Doug Smith, Roger Walker, Dennis Garmon, Jim McMahan and Barry Morgan. President Jim Minor and Clerk Alma Fair were also present. Absent: Pam Anklam and Treasurer Katie Stanley due to illness

Guests present were: Florence Hallford from the News-Progress
Those noted as requesting to speak were: none

New Business

1. Discussion and action on acceptance of employee resignation letter was read by Mayor Minor

A **Motion** was made by Smith and seconded by Walker to accept the resignation of Christopher Gillis effective January 10, 2014.

YEA: Smith, Walker, Garmon, McMahan, Morgan

Absent: Anklam

MOTION CARRIED.

2. Mayor Minor read a letter from Christopher Gillis requesting to be paid his two weeks earned Vacation pay. Mayor Minor read from the Employee Personnel Code 11-4-1 Article VI – Leaves. Part of 11-6-1 Vacation Periods reads “After two (2) full years of employment, a full-time employee is eligible for two (2) work weeks (eighty (80) hours) of vacation.” It also reads from 11-14-4 Termination. (A) Voluntary Resignations. Employees with at least twelve (12) months of continuous service, who give two (2) weeks notice of resignation, shall be compensated for any vacation time to which they are entitled.” A **Motion was made by Walker and seconded by McMahan to pay Christopher Gillis his two weeks earned vacation pay.**

YEA: Walker, Garmon, McMahan, Morgan, Smith

Absent: Anklam

MOTION CARRIED

Old Business

None

Minutes and action of Village Clerk

1. Discussion and action on December invoices

A **Motion** was made by Morgan and seconded by McMahan to accept the December invoices as presented.

YEA: Garmon, McMahan, Morgan, Smith, Walker

Absent: Anklam

MOTION CARRIED.

2. Discussion and action on December 09, 2013 Regular Board meeting minutes.

A **Motion** was made by Morgan and seconded by McMahan to approve December 09, 2013 Regular Board meeting as presented.

YEA: McMahan, Morgan, Smith, Walker

Absent: Anklam,

Abstain: Garmon since he was absent last month

MOTION CARRIED.

Treasurer’s Report

1. Discussion and action on December 2013 Treasurer’s reports.

A **Motion** was made by Walker and seconded by Garmon to accept the December 2013 treasurer’s report as presented.

YEA: Morgan, Smith, Walker, Garmon, McMahan

Absent: Anklam

MOTION CARRIED.

Department Reports

Presidents Report – by Jim Minor

Report & action if needed

1. Mayor Minor presented an invoice for \$300.00 dated 9/23/13 from Doty's Lawn service but was given to us in December, for spraying Dennis Coslow's pasture for weeds. There is some of the pasture that was not sprayed because it was sectioned off for the horses, and it will be sprayed next year. The Storm Sewer Easement that the Village signed on April 29, 2011 – states "Grantee, upon the initial installation, and upon each and every occasion that the same be repaired, replaced, renewed, added to, or removed, shall restore the premises of Grantor, and any improvements disturbed by Grantee to as good a condition as they were prior to any such installation or work, including the restoration of any topsoil and lawn." The area that was sprayed came up in weeds instead of grass. The board stated that Mr. Doty needed to contact someone on the board before doing it again. Mayor Minor had Sue Gordon call Mr. Doty to see who requested this to be done. On December 31, 2013 she spoke to Mr. Doty – The date on the invoice was incorrect and he will call back with the correct date. He was asked who authorized the work to be done and he stated Dennis Coslow told him that the Village would be paying for the work done. Mr. Doty will contact Dennis Coslow to see who on the board authorized this and he will put it on the corrected invoice. The rest of the spraying will cost between \$100 and \$150.
2. Mayor Minor appointed a Committee to go over the applications to fill Chris Gillis position. The following trustees were appointed - Walker, Smith, McMahan and Minor. Minor would like to interview all the applicants that have applied. There have been a total of 11 so far. The deadline is this Friday January 17, 2014 at noon. Minor asked Mr. Gillis what class was needed for a Driver's License for the position - class B is required. Morgan stated in his opinion only interview the ones that have a class B license. Morgan stated he would be comfortable with the committee that Morgan has appointed. Minor would like for board members to write down question and ask the same question of each applicant. Walker stated that hasn't worked too well in the past. The appointed Committee will meet Friday January 17, 2014 at 6:30 pm to go through the applications. An agenda will be prepared and posted.

Water and Sewer Report – by Jim McMahan

1. Jeremy Doggett will be going to the IRWA meeting February 18-20 costing \$150.00 and two nights stay for \$180.00.
2. Got the sewer lift pump today the estimate cost is \$3800, hasn't gotten the bill yet.
3. Not much going on last month besides plowing snow and lots of water shutoffs for frozen and busted pipes.
4. The annual Sensus contract is due – 1 year - \$1732.50 or 4 years - \$4878.20. McMahan needs to talk to Jeremy regarding this so he suggests we wait until next meeting to decide which way to go with this.
5. Water billing report –For December there were 505 customers, 28 days in the billing cycle, 1,436,500 gallons of water used, \$19,918.29 was billed.
6. McMahan talked to Jeremy Doggett about the gulf cart and would like to wait until spring before doing anything – might be able to get a used one.

Parks and Special Projects –Dennis Garmon

1. Park Board reported that the Christmas Breakfast with Santa cost \$308.86 and returned \$241.14 to the Village.

Police – presented by Jim Minor in Pam Anklam's absent

1. Police report for December - Reports taken – 21, Calls dispatched – 24, Calls officer initiated – 1, Warning Citations issued – 6, State Citations Issued – 4, Juvenile Cases - 1, Misdemeanor Cases – 6, Felony Cases – 2, Agency Assists – 3, Total hours - 296
2. Animal Control report – 2 calls, 2 residents.

Streets and Alleys – by Doug Smith

1. Snow removal was done very well.
2. Did talk with Chris Gillis regarding his resignation.
3. We received a load of salt and now have 25 ton of salt in reserve.

Buildings and Grounds – by Roger Walker

1. Nothing to report on buildings.
2. Noted that salaries on all employees are falling behind. At the next budget meeting, need to look at the salaries. There was much discussion regarding the salaries of the current and part-time employees.

Insurance – by Barry Morgan

None

Closed Session

Meeting of “The Mayor & Commissioners of a municipality organized under article 4 of the Municipal Code held to discuss matters, which relate solely to exercise their executive or administrative responsibilities.”

A **Motion** was made by Garmon and seconded by Walker to go into closed session to discuss employee matters at 7:54 p.m.

YEA: Smith, Walker, Garmon, McMahan, Morgan

Absent: Anklam

MOTION CARRIED.

Return to Open Session

A **Motion** was made by Morgan and seconded by McMahan to return to open session 8:00 p.m.

YEA: Walker, Garmon, McMahan, Morgan, Smith

Absent: Anklam

MOTION CARRIED.

Adjournment

A **Motion** was made by Morgan and seconded by Smith to adjourn at 8:00 p.m.

YEA: Garmon, McMahan, Morgan, Smith, Walker

Absent: Anklam

MOTION CARRIED.



Alma M. Fair, Village Clerk

February 10, 2014

Date Approved